

How to set up Risk Assessment Registers in Medical Director 3

The APCC Program recommends developing distinct registers for individuals at risk of developing diabetes and cardiovascular disease. Unfortunately the clinical software programs are not designed to accommodate these at this point.

One idea is to use free text diagnosis (something we would not normally encourage) for this purpose. This may be currently the most relevant answer until the clinical software providers make proper provision for it.

The instructions on the following pages illustrate how this can be achieved.

Entering the data

Once you have completed the risk assessment and know what level of risk the patient is, go to “Progress notes” and click on the “Reason” button. The following screen will appear.

The screenshot shows a window titled "Reason for contact" with a "Help" button and a close "X" button. The window is divided into two main sections. The left section, "Enter reason for contact", has two radio buttons: "Pick from list (coded)" (unselected) and "Free text (uncoded)" (selected). Below the "Free text (uncoded)" radio button is a text input field containing "dia risk high", which is highlighted with a red rectangular box. Underneath the text field are four checkboxes: "Left" (unchecked), "Right" (unchecked), "Active" (checked), and "Confidential" (unchecked). Below these is a "Summary" checkbox (unchecked) and a "Comment:" label followed by a text area. At the bottom left of the window are two checkboxes: "Differential diagnosis" (unchecked) and "Save in Past Medical History" (checked). The right section, "Existing Past Medical History items", has a table with a header "Condition" and one row containing "Asthma". At the bottom right of the window are "OK" and "Close" buttons.

Click on “**Free text (uncoded)**” and enter one of the following:

For Diabetes Risk Assessments:

- Dia risk low
- Dia risk medium
- Dia risk high

For Cardiovascular Absolute Risk Assessments:

- CVD risk low
- CVD risk medium
- CVD risk high

You are welcome to choose other names to reduce the amount of typing (eg **CVDL**, **CVDM**, **CVDH**) but you just need to remember: whatever you choose – **it needs to be consistent (all GPs in the practice must use the same codes)** – you cannot misspell it – otherwise you will not be able to find it.

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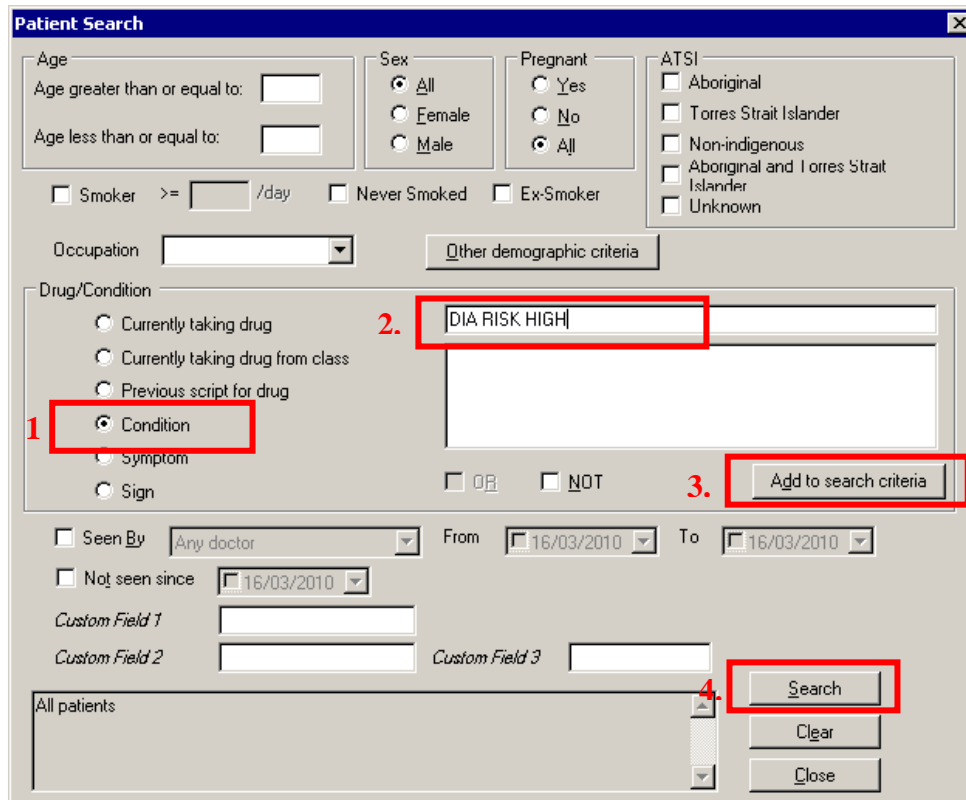
Searching your database

1. Go to “Search” – “Patient” (see below)



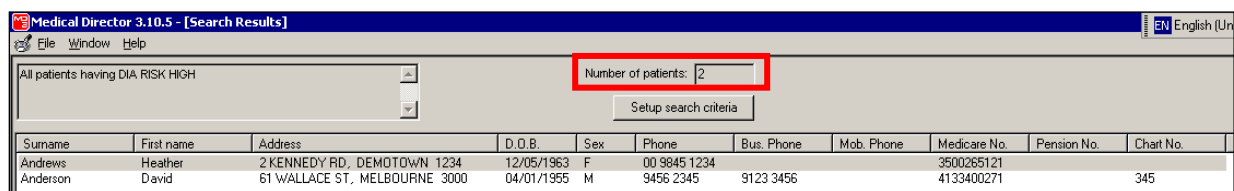
The screen shown below will appear.

1. Select “Condition”
2. Enter the relevant text – in this case “dia risk high”
3. Click on “Add to search criteria”
4. Click on “Search”

The screenshot shows the 'Patient Search' dialog box. The 'Drug/Condition' section has 'Condition' selected (indicated by a red box and '1'). The search criteria 'DIA RISK HIGH' is entered in the text box (indicated by a red box and '2'). The 'Add to search criteria' button is highlighted (indicated by a red box and '3'). The 'Search' button is also highlighted (indicated by a red box and '4'). Other options include 'Age', 'Sex', 'Pregnant', 'ATSI', 'Smoker', 'Occupation', 'Seen By', 'Not seen since', and 'Custom Fields'.

Age greater than or equal to:
Age less than or equal to:
 Smoker >= /day Never Smoked Ex-Smoker
Occupation:
Other demographic criteria:
Drug/Condition:
 Currently taking drug
 Currently taking drug from class
 Previous script for drug
1 **Condition**
 Symptom
 Sign
 OR NOT **3.**
 Seen By: Any doctor From: 16/03/2010 To: 16/03/2010
 Not seen since: 16/03/2010
Custom Field 1:
Custom Field 2: Custom Field 3:
All patients
4.

The screen shown below will appear. Record the number of patients (see red box)

The screenshot shows the 'Medical Director 3.10.5 - [Search Results]' window. The search criteria are 'All patients having DIA RISK HIGH'. The 'Number of patients: 2' is displayed in a red box. Below the search results is a table with columns: Surname, First name, Address, D.O.B., Sex, Phone, Bus. Phone, Mob. Phone, Medicare No., Pension No., and Chart No.

Surname	First name	Address	D.O.B.	Sex	Phone	Bus. Phone	Mob. Phone	Medicare No.	Pension No.	Chart No.
Andrews	Heather	2 KENNEDY RD, DEMOTOWN 1234	12/05/1963	F	00 9845 1234			3500265121		
Anderson	David	61 WALLACE ST, MELBOURNE 3000	04/01/1955	M	9456 2345	9123 3456		4133400271		345

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Calculating the numbers

The above step needs to be completed for each of the six risk registers:

For Diabetes Risk Assessments:

___ Dia risk low

___ Dia risk medium

___ Dia risk high

Add the numbers for the three Diabetes Risk registers to get the total number of Diabetes Risk assessments completed.

For Cardiovascular Absolute Risk Assessments:

___ CVD risk low

___ CVD risk medium

___ CVD risk high

Add the numbers for the three CV Absolute Risk registers to get the total number of CV Absolute Risk assessments completed.